

GETTING ESTABLISHED ON THE OPM WEBSITE WITH A PASSWORD

If you have internet access, it would be a good idea to establish a user account at OPM because they are cutting back on mail service. With this account you will be able to change your tax withholding, change your email address, change your mailing address, change the direct deposit information, view statements and more.

So to get started click <https://www.servicesonline.opm.gov/RequestPassword.aspx>. If you don't want to key in that link you can key in the general link www.opm.gov/retire and click Services Online on the right side directory. Then if you don't have a password, click on the "Forgot Claim Number or Password" and it will take you to the screen to apply for a password. While OPM says they will mail a temporary password to you in seven days, it will actually take two or three weeks. Then you just follow the instructions on the temporary password mailing that you receive.

Additionally when you key in your CSA or CSF claim number it must be nine characters long including the A or F. Mine on my card is just eight characters long. If you find yourself in that situation, check the number on your paperwork and add the character you find on it there. Mine is a zero.

So it is a fairly slow process, but I now can access my account which I did after getting established. My February payment was a little different from my January payment and I haven't received an Annuity Change statement reflecting that so I was glad to be able see the statement that breaks it down.

Call or email me if you need any more information.

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