Summary
July 15, 2013 Meeting
NARFE Configuration Advisory Board (CAB)

The CAB met July 15, 2013 starting at noon via GoToMeeting. All CAB representatives were present except Sheldon Cooper, Nancy Carlson-Gotts and William Leatham. Headquarters personnel included Paul Carew, National Vice President and Dan Hidayat, Information Technology (IT) staff member.

- The meeting began with a brief discussion of two presentations at the Orlando Federation Presidents meeting.
  - Pat Dempsey and Dan Hidayat did a "hands on" Online Activities Module (OAM) session where people were invited to log on using their own devices. Several of the options in the OAM were covered. As part of this session Richard Thissen, National Treasurer, presented reports that showed how many federations and chapters were not registered to use the OAM.
  - Bill Leatham did a session on Online Meetings. He covered online meeting using such packages as GoToMeeting, Skype and Google+. He also went over document storage options such as SkyDrive, Google Documents and Drop Box. The Florida federation saved over ten thousand dollars in the past year using online meetings.
  - It was mentioned that training for GEMS was needed by one of the presidents.
  - Several suggestions were made during the session and they were put on the CAB blog as new requests for change.
- We then talked about pending requests for change.
  - The request to change the date range selection was mentioned. This was recommended by the CAB but not yet implemented. This led to a suggestion that the CAB track recommended changes until they are implemented, which was agreed upon by the CAB members.
  - We then covered Request for Change 2013-011Add to OAM Roster the "No Publication" Option. The main idea here was to limit mail to households with two NARFE members. This is possible with NARFE magazine and it was thought that it could be displayed as part of the OAM to limit. Headquarters will look into it but it may be done by a mechanism other than maintaining data on the database. Also, we need to be careful about limiting the number of magazines. Advertising is based upon the number of printed copies.

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- Strategic Recommendations
  - As part of the strategic recommendation to eliminate all paper reports, we discussed the M111 Officer Roster. This report allows chapter officers to see other chapter officers within a federation. As an example, a membership chair can see the membership chairs in other chapters. The OAM does not have this function.
    - HQ IT will look into converting the M111 to the OAM
    - We need a workgroup to look into reports of this type, probably as part of the strategic recommendations.
    - On October 1, 2013 NARFE will stop mailing paper reports but online reports will continue to be provided.
  - There should be a recommendation regarding "cloud storage". This is related to the need for recommendations on online meetings, web sites and social media.
    - Some chapters put data on the federation web site.
    - NARFE chapter hosting allows chapters to upload files.
  - Allow for different web enabled platforms, such as mobile phones. HQ is looking into "responsive design" that would allow members to view the web site better on a mobile phone but this does change the look of the web site. Items that may have been on the right on a PC screen may be on the bottom on the phone. This is something that we need to address as part of the strategic recommendations.

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