

# VOLUNTEER POSITION TEMPLATE

**VOLUNTEER POSITION DESCRIPTION**

**POSITION TITLE**

**TIME REQUIRED/DURATION OF APPOINTMENT:**

**LOCATION:**

**GENERAL PURPOSE:**

**SPECIFIC RESPONSIBILITIES:**

**BENEFITS:**

(List all of the benefits provided. These could include educational resources and curriculum, including leader's guides, educational or training opportunities at the county, area, state and regional levels, access to computers or copiers and so forth.)

**MENTOR/SUPERVISING PROFESSIONAL:**

Staff member or volunteer who is responsible and accountable for this position. Include:

Name

Title

Address

Phone

Fax

E-mail